

DP Academic Honesty Policy

The International Baccalaureate Diploma Programme (IBDP) at Haganässkolan

Mission Statement

The mission of our Diploma Programme is to create a school-wide community that is Internationally-Minded and values diversity. Through a broad and balanced course offering, our students will be versatile in their knowledge. Through the study of engaging topics that have global relevance, our students will be caring and principled; taking responsible action in local and global communities. Through a rigorous yet enjoyable programme, we aim to develop reflective and independent learners who will reach their highest potential. To cultivate International-Mindedness in our entire school community, we are guided by the [IB Mission Statement](#), IB Standards and Practices, and the [IB Learner Profile](#).

DP Academic Honesty Policy¹

According to the IB guide on academic honesty, the term is defined as “a set of values and skills that promote personal integrity and good practice in teaching, learning and assessment”.²

It follows, therefore, that the Learner Profile can be a strong guiding ideal we will use to root our teachers and students in practices of academic honesty.

Our Learner Profile in the context of our academic honesty policy:

- **Inquirers** – acquire the skills necessary to inquire and to search for answers to their questions
- **Principled** - act with integrity and honesty by documenting sources; taking responsibility for one’s own actions and work
- **Open-minded and Balanced** –be accustomed to seeking and evaluating a range of points of view
- **Risk-takers** – be brave and articulate in defending their beliefs
- **Communicators** – express their own ideas by using their own personal vocabulary, collaborate with others and contribute equally in group work.
- **Caring** – consider the work of others and know about intellectual property
- **Thinkers** - take ethical decisions and critically evaluate sources.

¹ Our policy is adapted from Haganässkolan’s own policy (in Swedish), the International School of Älmhult’s Academic Honesty Policy, as well as the policy from Aranäs gymnasium.

² International Baccalaureate Organization, *Diploma Programme Academic Honesty* (Cardiff, 2009), pp. 2-3.

- **Reflective** –take the time to review one’s own work and determine what went well, and what can be better. Reflecting on other people’s viewpoints in order to help evaluate information.

What is academic dishonesty?

Any other behavior that gains an unfair advantage for a candidate or that affects the results of another candidate

These terms are used to describe ways to be dishonest.

Plagiarism	taking work, words, ideas, pictures, information or anything that has been produced by someone else and submitting it for assessment as one’s own.
Copying	taking work of another student, with or without his or her knowledge and submitting it as one’s own.
Exam-cheating	communicating with another student during a test, bringing unauthorised material into the test room, or consulting such material during a test or assessment task, in order to gain an unfair advantage.
Duplication	submitting work that is substantially the same for assessment in different courses without the consent of all teachers involved.
Falsifying data	creating or altering data to satisfy personal need, and which have not been collected in an appropriate way.
Collusion	helping another student to be academically dishonest.

What is intellectual property?

Merriam Webster defines intellectual property as an idea, method, or written work that derives from the work of the mind.

The school does the following to promote academic honesty:

- At the start of the programme, all candidates are informed by the DP coordinator about, and are working with exercises relating to, academic honesty.
- Each subject teacher is constantly working with and reminding the candidates about the academic honesty mostly relevant to their subject.



- Approaches to teaching and learning skills are mapped out into each subjects' curriculum and explicitly taught throughout the curriculum.
- The school librarian informs every class about academic honesty early in the programme, and is always ready to provide advice and support in terms of research.
- Teachers are using first drafts of assessments and individual supervision to follow the working process of the candidates.
- Students are given the following online resource to reference in order to check how to cite their sources correctly and consistently: <http://content.easybib.com/students/>
- Students are taught and practice, through the Intro to DP course and the TOK course how to critically evaluate their sources: <http://libguides.lub.lu.se/c.php?g=297189&p=1990288>
- Teachers use a programme in "It's Learning" that helps to identify plagiarism.
- National Encyclopedien (Swedish)

Procedures and practices

- When malpractice is suspected or has been confirmed, the IB team discusses the situation and decides how to handle it.
- The student must tell his/her parents that same day and the mentor teacher calls the parents after that to inform them.
- If the malpractice is considered unintentional, the teacher discusses the matter with the candidate, and gives advice in order for the candidate to improve his or her conduct. The DP coordinator also talks to the candidate about the importance of academic honesty.
- If the malpractice is considered intentional, the candidate is told by the DP coordinator about the importance of academic honesty. The candidate may also have to talk to the principal about this. The student needs to redo/do another assignment.
- If the malpractice is repeated the principal decides on the consequences for the student.
- If the malpractice is found out at a late stage/final draft or during an exam, the candidate will be reported to the IBO, and rewarded zero marks according to the IBO rules.

From School Law: Kapitel 5 paragraph 17

DP Academic Honesty Policy

I have read and understand the DP Academic Honesty Policy and agree to always give credit to my sources through providing a “Works Cited” page or “References” page or “Bibliography” page for presentations and written work, according to my teacher’s instructions.

Additionally, I will use in text citations as needed in my work according to the established format my teacher requests.

Student signature and date

Parent signature and date